



# ADP® payroll and a whole lot more for your small business needs!

80%

of employers who post a job on ZipRecruiter get a quality candidate through the site within 24 hours<sup>1</sup>



## HR tools to help you manage and attract top talent

- **ZipRecruiter®** – ZipRecruiter, now included with RUN Powered by ADP®, distributes your job post to over 100 of the web's leading job boards. Then ZipRecruiter's smart matching technology finds the right candidates and alerts them to apply.
- **Employee Handbook Wizard** – With RUN's Employee Handbook Wizard, you can create a customized, comprehensive and professional quality employee handbook based on federal and state employment law in just a few simple steps.
- **Trainings** – Participate in courses on sexual and workplace harassment, HR recordkeeping, sales and more.
- **HR HelpDesk** – Have an HR question about an employee or a situation in your business? Give ADP's HR professionals a call. The HR HelpDesk is a one-stop-shop to receive HR best practice information.
- **Discount and Work-Life EAP Programs** – Offer your employees access to discounts on nationally recognized products and retailers and access to counseling sessions, legal and financial consultations and more.
- **Business Advice** – Take the guess work out of growing your business with customized advice from Upnetic's business advisers plus web optimization services and marketing tools.
- **Legal Assistance from Legal Shield®**
  - Access prepaid legal services from LegalShield, including advice and consultation on items like contract review, debt collection, employment matters, and more.



## Benefits and retirement options to help you retain top talent

Keep top performers in your workforce happy, engaged and productive with:

- **Group Health\*\*** – Identify and implement a health benefits plan that is both affordable and appealing with the help of Automatic Data Processing Insurance Agency, Inc. (ADPIA), an ADP, LLC-affiliated company. Health benefits offerings go a long way to help retain great talent and make you more attractive to potential hires.
- **Retirement Services^** – Help employees on the road to retirement readiness with retirement programs, such as a 401(k), SIMPLE IRA or SEP IRA. A valuable retirement plan also helps you recruit and keep your top talent.

70%

of employees report 401(k) or other retirement plan is a "must have" benefit.<sup>2</sup>





## ADP's Pay-by-Pay® Premium Payment solutions can help you manage your premium payments

Improve your cash flow and minimize financial impact at your year-end policy audit:

- **Workers' Compensation Pay-by Pay® Premium Payment Program for Workers' Compensation\*\*\*** allows you to eliminate up-front premium deposits and establish a premium payment schedule based on your payroll cycle and actual (not estimated) payroll data.
- Through ADPIA, a licensed associate can obtain a **no-obligation quote for a workers' compensation policy that can help protect your workforce and/or a Business Insurance Plan** that can protect your business by combining property and liability insurance into a single policy.\*\*



## ADP Time and Attendance to help you control your labor costs

- Are you manually entering hours worked into RUN each pay period? **ADP offers a range of integrated time and attendance options** that enable employees to clock in remotely on their mobile device or at your location.
- **We also offer several third-party timekeeping and scheduling apps** that integrate directly with RUN that can be found at our [ADP Marketplace](#), including Homebase, TSheets and Deputy.



## Free Up More Time With HR Outsourcing

If you need a more comprehensive payroll and HR solution, **ADP's HR Outsourcing** solutions provide dedicated guidance, compliance support, risk mitigation and tools and solutions to help every company manage its most valuable asset — its people. From HR software to a fully-outsourced Professional Employer Organization (PEO) solution that helps you manage it all, ADP can help position your business for success.

1. ZipRecruiter 2017 internal data

2. 4th Annual US Employee Benefit Trends Study - MetLife, March 2016

\* Legal services are provided by Legal Shield, a third-party provider.

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\*\*\*This information covers only the offering of the Pay-by-Pay Premium Payment Program for Workers' Compensation a payroll features of ADP's payroll processing services and does not involve the offer or sale of any insurance products. Clients must be using ADP's tax filing service to take advantage of the Pay-by-Pay Premium Payment program. While premium deposits may be eliminated with most carriers, mandatory state assessment fees may be required.



Always Designing  
for People™



SYNERGY  
DENTAL PARTNERS

Learn more  
today!

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