



To get started with ODP Business Solutions (formerly Office Depot), go to:
<https://www.exceleratesavings.com/odp-sign-up?Affiliation=synergy87120101>

Once you are on the site, fill out your information to request a new account.

Select either "Invoice Billing" or "Standard Billing".

What type of account do you want?

- ☐ Invoice - Shop online and receive an invoice
- ☐ Standard - Shop online and pay via cash or credit card

Excelerate America will send you an email with next steps for your requested account type.

Once you have logged into your new account, you can start shopping. A few additional things to note:

- When you are searching for an item, look for items labeled "Best Value"
- You can access the Synergy Supply Formulary by clicking "Shopping Lists" and then "SYNERGY FORMULARY".

